



Closed Committee Meeting
 23rd September 2018

Attendees	Kay Jefferies (Chair and notes) Richard Edwards, Clare Evans, Rebecca Gray, Phil Gooses, Karen Wilcock Nicola Forwood	
Apologies	Clare Mason, Dan Waas, Amy Young,	
1	<p>Welcome</p> <p>Acknowledged that as last meeting was cancelled the committee have not meet since July. Those present said that there continued to be a positive feel about the club and were not aware of any issues or concerns raised by members.</p> <p>Kay expressed her thanks for the support of the committee.</p>	
2	<p>Review of last minutes – 28th July 2018 - No formal notes made at last meeting. Agreed to review and update action log</p>	
3	<p>Action Log -Transferred to a spreadsheet and reviewed by those present.</p>	
4	<p>Finance Update – Dan not present</p>	
5	<p>Membership update - 227 1st claim 21 2nd claim.</p> <p>Richard advised committee of one member leaving to join Leeds City. Richard and Phil have discussed this with individual who gave positive feedback about HPH but unfortunately found we were no longer able to offer the level of support and coaching that suited is needs. The club wish him well</p>	
6	<p>Open committee meeting and Marathon Draw – Proposed date Thursday 25th October 7.15 – 8.30</p> <p>Marathon Draw rules discussed, Kay to draw up based on discussion</p>	
7	<p>Social</p> <ul style="list-style-type: none"> • 5th – 8th October Budapest Trip • 14th October - PHI 200 Marathon. Phil is organising a fundraising quiz, e has booked room and sorting costs out. RG & MG supporting with Quiz. • 7th December 2018 Xmas do – Faversham. PS is leading. Room costs £275 DJ £250. Need costs of food. All agreed booking a DJ would be good. If possible keep costs to approximately £15 • Forge Frolic –Was organised by RG and was a great success and brought money into club. A vote of thanks to Rebecca and team 	

8	<p>Club Sessions</p> <ul style="list-style-type: none"> • Tuesday – Going well, some larger groups at times. • Thursday – Nicola and Amy managing rota for leaders and is working well • Wednesday – Next Trial session in October, Clare to be link for this • Coaching Strategy – Amy not present • Survey re sessions, Kay to check with Run and Talk and then pick up with Amy • LiRF forum still to be arranged. Kays current work commitments have meant not been able to do at this time 	
9	<p>Triathlon Section Update</p> <p>Go – Tri event held yesterday. Places were sold out though were several non-attenders. Lots of positive feedback on event and thanks to the team who organised.</p> <p>HPH committee are asked if ok with the Triathlon section setting up the following</p> <ul style="list-style-type: none"> • Conditioning for Triathletes 12 week course • £4 member £5 non-member need 8-10 to break even • Set up costs for equipment £200, hire of community centre £200, PT £25 per session. PT sessions to be delivered by a qualified PT who is a member of the club. <p>These sessions would be on a Monday and are different to other sessions currently offered by the club as are specific to Triathlon conditioning All those present were in agreement to the proposal.</p>	
10	<p>Communications</p> <ul style="list-style-type: none"> • Social media Phil to amend policy and circulate • Website -Team continue to update • Facebook – Working well. Richard doing a Monday round up to ask others to do if he is not available or support as can be time consuming • Weekly email – Amy has produced some of these and worked well. 	
11	<p>PECO</p> <p>HPH co-hosting with Ackworth. TT MS Volunteered to be event and race director. Phil confirmed all license etc are managed by MH.</p> <p>Kay asked if Phil happy to be the committee link to report back on progress and raise any issues if need be.</p>	
12	<p>Next Year's Competitions – Richard to draft some questions for the survey Monkey. Aim to have out before OCM</p>	
13	<p>AOB</p> <p>Gazebo - NF has costing for Gazebo. Agreed to order if DW approves funding.</p>	
14	<p>Next meeting - OCM Planned for OCT – date tbc Next CCM – 25th Nov</p>	