



Closed Committee Meeting

6th Jan 2019

Present: Kay, Amy, Clare E, Clare M, Nicola, Phil, Rebecca, Richard

Apologies: Dan

1	Welcome and check in	Actions
2	<p>Review previous notes/outstanding actions GDPR – RE& CM to meet and review GDPR Statement to go on website. Trophy Cabinet – To request virtual trophy cabinet on website to be prioritised– note on round up to ask for trophies.</p>	To update action log
3	<p>Membership Update. No update on number of members. Confirmed extended Membership will be available for any new between Jan 2019- 31st March 2019 will. This will cover them up to March 2020 for an extra £10</p>	No actions required
4	<p>Finance</p> <ul style="list-style-type: none"> • Dan to email update to committee members. <ul style="list-style-type: none"> ○ Confirm £ to support LiRF and CiRF ○ Budget for Awards do ○ Request for pull up sign and key lock discussed. 	ACTIONS: A key safe to go on outside of new cabinet with spare keys. Cost up pull up banner
5	<p>Feedback from members since last Committee Meeting</p> <ol style="list-style-type: none"> 1. Query about minutes outstanding committee notes. These are now up to date. 2. Thank you to TT who has organised smart phone orienteering. Really positive feedback. 3. Member has raised a point regarding fb page being closed to non- members. This has been discussed before. Committee reviewed pros and cons in light of new issue raised. Agreed to continue have fb group available to non-members 	3 PG to feedback discussion to member..
6	<p>parkrun takeovers</p> <ul style="list-style-type: none"> - Potternewton – <p>JH RD at Potternewton has asked us to takeover this parkrun.</p>	KJ to put call out for organiser for

	<p>Agreed will try to support – to put a call out for someone to organise.</p> <ul style="list-style-type: none"> - Middleton – RD and has been in touch about us doing a takeover. - Armley – To explore if the team would like us to do a takeover at some point . CE would be up for leading this. 	Potternewton parkrun.
7	<p>Club Sessions/Leading</p> <p>Coaching Strategy</p> <p>AY and NF fed back development of coaching strategy.</p> <ul style="list-style-type: none"> • needs to fit with Club Ethos and recognise club history ie Friendly/ inclusive • a relative new club we don't have an established/experienced coach • time to develop coaches able/willing to commit to becoming head coach • On-going need for LiRF training and CiRF training <p>Courses - Coaching application drafted, posted in committee for comments before sharing in LiRF group.</p> <p>CiRF - Three members have now expressed an interest.</p> <p>LiRF: Two further members on waiting list for codes</p> <p>Tuesdays Plan in place for January 2019. We will invite feedback after commencing new sessions. Expect there to be approx. 3-4 progressions sessions in the year. NF is going to plan out activities for the year. Need to keep promoting need for new leaders to make new structure work.</p> <p>Thursdays No one regular leader at this time. Members volunteer but sometimes struggle to get cover. Suggested would be good to have a core team to take this forward. NF working towards sorting this.</p> <p>Club Run (Coaching Support) This is a session aimed at LiRF to support them and increase confidence. Application to be submitted.</p> <p>LiRF Forum required - AY to book</p>	<p>Action: AY/NF to continue to progress with development of coaching strategy</p> <p>Action: NF to look at the run with us pages on website and suggest copy changes to Phil. To link in with if we want to change anything on run/talk.</p> <p>. ACTION: Application form to be signed off</p> <p>ACTION: organise a LiRF forum meeting</p>
8	<p>Risk Assessments</p> <p>Work on going to ensure have up to date risk assessments in place</p>	
9	Club Competitions 2019/2020	Richard update

	<p>Road Discussed races to be agreed. Took out Bramley, replaced with Liversedge Half and left the others.</p> <p>Off Road Holly Hustle to come out (too problematic) The Nationals to come out Chevin Chase to come out as this is now a difficult race to get. Will be a reserve race if MVT isn't on. Bluebell Trial has sold out, after discussion committee agreed to take it out. Committee are under impression that anyone who has entered in anticipation that it will be in competition are able to give place back Meanwood Valley Trail and St. Aidan's Half and Bah Humbug to be new races in competition.</p> <p>Championship Discussed options for changing championships.</p> <p>Road Option one: suggestion from TT re having scoring across all that would enable potential winners of third division to move to premiership. Option two: to reduce to two divisions, Premiership and challengers and introduce an age grade (this could be across men and women) Off road: as above but without age grading as not able to do this Fell – No changes</p> <p>Competitor – Feedback suggests to leave as currently is. Agreed if possible to build in clashes across different disciplines (not within a discipline)</p> <p>Proposals from members Cross country – Phil has discussed with TT and agreed to leave it for this year. Ultra/Marathon – not discussed further at the meeting</p>	<p>these items based on decisions made at tonight's meeting and issue races.</p> <p>ACTION: PG & RE To draw up option appraisal for suggestions to allow final decision</p>
10	<p>Awards Do 2019</p> <p>Date: Proposed 9th March 2019 Venue: Rebecca looking at this. Trophies: Need to be ordered in time to pick up by 5th March Prizes: Not discussed Format of evening: Not discussed Photos/Slides: Request to start getting photos ready Nominations: 24th February 2019 deadline for receiving nominations for President and Chair's award</p> <p>Nominations – to create a google form for nominations</p>	<p>PG to create a google form for nominations to make submission easier. Deadline to be before 24th February 2019.</p>
11	<p>Tri section – Update - No formal update</p>	

	Tri suits are out and are being delivered. Conditioning sessions are finished. Looking into doing spin sessions at the Edge. There will be a meeting next weekend with update to follow.	
12	Relays Nothing to report.	
13	Communication & Social Media – old club email address to be closed from today's date.	
14	Social Committee No Update	
15	<p>AOB</p> <ol style="list-style-type: none"> 1. Amy has emailed Polar for prizes for Summer Mile. Polar have said they will give stuff like watches for people to try out etc. This is an option although not what Amy had asked for. 2. Contact from members re organising further physio sessions/ talks. 3. LiRF group have asked for new spreadsheet to be pinned on FB page. Confirmed it is already there. CE to feedback to members. 4. Today is the first time Valley and Wharfedale have been beaten at PECO (we have done this today!) 5. AGM to be week commencing 13th May 2019. 	KJ to contact DS. NF to reply to CB.
16	<p>Date of next meeting</p> <p>3rd Feb 2019 6-8pm</p>	