

# HYDE PARK HARRIERS

---

## COMMITTEE MEETING MINUTES

SUNDAY 23 FEBRUARY 2025 AT 6PM

<b>Present:</b>	<b>Toby Adkins</b>	<b>(TA – Chair)</b>
	<b>Bethany Chambers</b>	<b>(BC – Committee Member)</b>
	<b>Clare Evans</b>	<b>(CE – Membership Secretary)</b>
	<b>Ed Shakespeare</b>	<b>(ES – Committee Member)</b>
	<b>Grace Roberts</b>	<b>(GR – Club Secretary)</b>
	<b>Richard Garratt</b>	<b>(RG – Committee Member)</b>
	<b>Sam Hadfield</b>	<b>(SH – Social Media and Communications Lead)</b>
	<b>Curtis Ledger</b>	<b>(CL – Committee Member)</b>
	<b>Honor Baldry</b>	<b>(HB – Coaching and Development Lead)</b>
	<b>Katherine Kirkham (from 4.4 onwards)</b>	<b>(KK – Club Treasurer)</b>
<b>Apologies:</b>	<b>Sharon Nahal</b>	<b>(SN – Committee Member)</b>
	<b>Ellie Williams</b>	<b>(EW – Committee Member)</b>

### **1 Notice and Quorum**

1.1 It was noted that the meeting had been duly convened and that a quorum was present for the purposes of the Club's constitution.

### **2 Previous Minutes – All**

2.1 The minutes of the meeting of the Committee on 19 January 2025 were approved as circulated and will be uploaded to the Club's website. **Action point - GR to update on website**

### **3 Club Competitions/Championships – All**

3.1 Race selection for 25/26. CE and RG reported starting to produce lists of potential races. **Action**

**point – CE, RG, ES and EW to finalise race selection and circulate to rest of committee.**

3.2 It was noted whether to avoid clashes of dates with certain races – it was decided to avoid clashes where possible, but if they do happen it might encourage tactical race entry, with members needing to decide which race(s) to do.

3.3 Discussion over potential future races that are normally held in April. It was noted that members would need to be notified well in advance of April.

#### **4 Awards Evening – All**

4.1 Winners to be confirmed as the different championships conclude.

4.2 Individual awards to be discussed at next meeting – **Action point – all committee to think of suggestions.**

4.3 TA reported being in contact with Sami for ordering trophies. To get a 10% discount, need to order both awards do and summer mile at same time. Roughly total of ~£450. **Action point - TA to communicate winners of each champs asap when all are concluded.**

4.4 Shields – it was decided to retire the shields at this point. All individual trophies will have the previous 10 winners engraved on the back as well as being on the website.

4.5 Alternative Awards – **RG to co-ordinate, TA to support.**

#### **5 Relays**

5.1 Calderdale Way Relay – need people to co-ordinate, **Action point - TA to post on FaceBook to ask for volunteers. GR to put in the roundup email this week.**

#### **5.2 Summer Mile**

5.3 Summer mile volunteers – to coordinate/recruit. **KK to be on the summer mile committee for finance oversight. TA /GR – to advertise for volunteers via FB page and newsletter.**

5.4 Summer mile – Improved sustainability was discussed. Suggestions include less plastic bottled water (encourage reusable bottles), sustainable medals etc.

#### **6 Club Standards – Grace Roberts**

6.1 Club re-affiliation – GR reported payment due in April, with a checklist of what the club needs to do on EA website. GR reported all in progress.

6.2 Revised social media policy – GR reported this is now online.

6.3 Tri club committee to be added to website – GR contacted CB (tri club sec) will be done once confirmed.

#### **7 AGM – All – Tues 6<sup>th</sup> May.**

7.1 Renewals and retirements – TA will ask new applicants to provide a photo so members can recognise them.

7.2 TA asked the committee who are up for renewal to communicate in good time whether they

planned on re-standing or retiring. CL and KK reported planning on stepping down at the end of their terms (April 2025). CE reported planning on re-standing for a final term. All reported willing to have members shadowing on their jobs.

- 7.3 General approach to AGM discussed. TA suggested focusing more on Q&A and less presentation – allowing members to ask and discuss what is important to them. With the intention to make presentations succinct. GR suggested using the online tool ‘Padlet’ to allow members to ask questions and have moderation.

## **8 Social Events – All**

- 8.1 Netball trip – TA reported this clashes with Mother’s Day – potential low uptake? **Action point - CE to ask in event whether anyone has booked tickets – rearrange to later May date if possible**
- 8.2 Leeds Rhinos trip – **Action point - TA to reach out to Rich Cartwright to support**
- 8.3 After last year’s successful T20 trip, GR suggested a similar event this year. **Action point - GR to arrange**
- 8.4 GR and CE reported a small but successful trip to the Indoor Athletics this weekend. With potential for future athletics trip to the outdoor championships in August. **Action point - GR and CE to arrange**
- 8.5 ES suggested a Pub quiz – though it was suggested to arrange this later in the year after the summer. **Action point - ES to arrange.**

## **9 Volunteering – Curtis Ledger**

- 9.1 HPH parkrun takeover at WHM – CL reported this was successful, though HPH could have been more visible – there were a few other things going on at the same event. The committee would like to thank all the members who volunteered.
- 9.2 VoY volunteers confirmed to RaceBest? – CL reported emailing Mark, waiting on a response.
- 9.3 Update on Leeds Marathon volunteering – CL discussed volunteering at RFA across the various races in Leeds. RFA want more club-based, permanent arrangements, with a paid volunteer coordinator and specific region on the course.
- 9.4 CL reported possible locations for the following races:
- 9.4.1 Marathon either section 1 (min 9 volunteers) or 2 (min 8 volunteers). Both early starts (~7am). Section 2 is longer stretch and later finish. Neither section would have an issue with acquiring minimum volunteers. Section 2 may be preferable due to thinner crowds and easier access for volunteers. Committee in agreement section 2 would be preferable for the marathon
- 9.4.2 Leeds 10k – Minimum of 10 volunteers covering either the drinks station at 8km (near McCarthy’s storage) or sponge station at 6km marker (outside woodhouse cricket club). The drawback of the sponge station would be in the case of poor weather, be deployed elsewhere. Committee in agreement that the sponge station would be preferable choice.
- 9.4.3 CL reported that RFA are moving away from payments to the club – instead replacing

with free race entries for each volunteer and 'goody bags.'

**9.4.4 Action point - CL report back to Anna from RFA with above decisions, and to ask for potential access to the stadium for volunteers.**

- 9.5 Run for All volunteering payments for 2024 – CL reported that The Club didn't provide minimum volunteer numbers, and they are replacing monetary payments to the club with freebies including free race places (up to and including HM distance) or discount to marathon. RFA will also offer to publicise clubs in RFA literature.

**10 Welfare – Curtis Ledger**

- 10.1 CL reported one matter still ongoing, but no other matters have arisen since last meeting.
- 10.2 Welfare email for Tri club setup and system in place to communicate. Have tested the system and confirmed it is working.
- 10.3 TA reported that the new email address for Tri Club Welfare costs £60/year. Currently costing £30 as halfway through the year. When it comes to renewal for the year, Tri club will be asked to fund both Tri club email addresses.

**11 PECO – All**

TA reported that PECO captains are aware of PECO relays now open for entry and will promote shortly and help arrange teams.

**12 Membership – Clare Evans**

- 12.1 CE reported the club currently has 274 members, which is comparable to previous years.
- 12.2 New membership year – CE reported currently drafting membership renewal email. Costs will be £25 early bird (March) which includes the £1 rise of EA registration. Full price membership will be £30 (April onwards). Reminder that committee costs are covered by the group but still need to fill out the membership form. Life members need to pay EA cost (£20). **Action point – KK to remind these rules/finances at the AGM.**

**13 Finance – Katherine Kirkham**

- 13.1 Croptop payments. KK reported that 2 members have said they transferred money to the club account, but this has not been received. KK has contacted these for more clarification.
- 13.2 Christmas party deposit repaid? – **Action point - KK to contact PS to see if any progress.** It was noted that since North Brewing Co is in financial trouble, the deposit may not be repaid.
- 13.3 New membership year - KK reported this is a busy time of year. KK encouraged to ask for support from rest of committee if needed.

**14 Communications – Sam Hadfield**

- 14.1 SH reported publishing blog on the website informing members of changes to comms. The newsletter is now sent on Monday evenings.
- 14.2 SH reported comms plan on GoogleDrive. **Action Point – SH to arrange separate meeting for**

## **comms plans with committee members who are involved in comms.**

14.3 SH reported creating a campaign around membership renewal cycle, including suggested social media posts and plans of when to send things out. **Action point – SH to share with the wider committee. All to give feedback.**

14.4 SH raised the use of the HPH Strava page. **Action point - SH to look into using this more frequently.**

## **15 Sessions and Coaching – Honor Baldry**

15.1 HB reported the new system for coaches signing into the track at Beckett Campus appears to working well.

15.2 Training plans – HB reported currently planning to form a training plan for members to progress through groups, particularly from 1 to 2.

15.3 LiRF and CiRF application process – HB reported SU & AR-Y currently finishing their CiRF courses, with another signed up to start. ES yet to sign up yet. CT is currently doing LiRF, and JL interested in LiRF.

15.4 TA noted that attendance at club sessions appears generally lower than last year –

15.4.1 Majority suggested the weather or individual reasons for not attending. It was also that more run clubs are forming in Leeds which may be attracting runners.

15.4.2 It was suggested reducing the numbers of groups on Tuesdays. It was decided to leave as is for now, but review after the summer.

15.5 Headtorch runs – TA reported small numbers attended these but that they are much appreciated by those attending.

15.6 Run and Talk – GR reported reduced interest of late

15.6.1 It was suggested to recruit more mental health champions to support LR

15.6.2 This could also allow mental health champions to be dotted around different groups

15.6.3 Also suggestion of a separate session (separate time or place) to Tuesday sessions.

15.6.4 **Action point – GR to contact LR to discuss.**

## **16 Any Other Business – All**

16.1 Billy Bland recces –

16.1.1 The Club would like to thank RG and CG for organising.

16.1.2 RG reported that all went well.

16.1.3 RG reported that LG is organising legs / non-running support. LG to post on FB and include in the newsletter W/C 3<sup>rd</sup> March.

16.2 Social committee- GR reported PS suggested having more members on the social committee.

**Action Point – TA to do a general “your club needs you” blog post. SH to add messages to the comms plan.**

**17 Future Meetings – Grace Roberts**

Sunday 23<sup>rd</sup> March suggested. **Action Point - GR to poll committee.**