

# HYDE PARK HARRIERS

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## COMMITTEE MEETING AGENDA

SUNDAY 06 JULY 2025 AT 6PM

[meet.google.com/qtx-hwgv-xsx](https://meet.google.com/qtx-hwgv-xsx)

### 1

#### Present:

Toby Adkins	<b>TA</b>	Chair
Grace Roberts	<b>GR</b>	Club Secretary
Honor Baldry	<b>HB</b>	Coaching and Development Lead
Sam Hadfield	<b>SH</b>	Social Media and Communications Lead
Ed Shakespeare	<b>ES</b>	Committee member
Ellie Williams	<b>EW</b>	Committee member
Lucy Bonnett	<b>LB</b>	Committee member
Sharon Nahal	<b>SN</b>	Committee member
Bethany Chambers	<b>BC</b>	Committee member
Clare Evans	<b>CE</b>	Membership Secretary
Euan Douglas	<b>ED</b>	Club Treasurer

#### Apologies:

Richard Garratt	<b>RG</b>	Committee member
Will Dow	<b>WD</b>	Committee member

### 2 Previous Minutes

- 2.1 June 2025 minutes approved by all – **Action point: GR to upload to website**

### 3 AGM – All

- 3.1 Action points from meeting:

- 3.1.1 Discuss whether the current voting system should be changed so that separate votes are had for President's and Chair's award for HoTM. – TA Noted that we do try to get good

balance from contribution & performance, and the nominations form had been updated to make it clearer and easier.

1.1.1 Committee to discuss potential use of Club funds to support members attending events/races (e.g. LCW). This was discussed in AGM, but more discussion needed – **action point: GR to put on future agenda.**

1.1.2 discuss organisation, budget and charity partners for the anniversary events. Start process of forming a sub-committee to organise. **(See point 7)**

1.2 New committee/reallocation of roles:

1.2.1 TA confirmed new Spondmin and Newsletter rotas in place

1.2.2 Password changes - TA communicated new passwords for Google Drive to committee. **Action point – CE to change Welfare password and communicate to welfare team.**

#### **4 Summer Mile**

4.1 The committee would like to thank the Summer Mile organising committee and all who volunteered to deliver another successful event.

4.2 Lots of positive feedback was received by the club saying it was an enjoyable and well-organised event.

4.3 Organising committee – ED to be on committee to enhance ease of finances/payments. **Action point – committee to be pro-active in future events, put on earlier committee meeting agenda.**

4.4 SH raised liaising on the communications front. Jonathan Spain (on SM comms) raised the possibility of making own Mailchimp account.

#### **5 Club Competitions/Championships – All**

5.1 Winter League races - CE shared the proposed list of races:

5.1.1 The committee decided on Guy Fawkes 10 over Tadcaster 10, due to risk of 6 weekends in a row with other comps and events in the calendar.

5.1.2 Bramham 6k included to change up distances.

5.1.3 It was noted that Temple Newsam Ten often sells out on the day entries are released, so will need to clearly communicate to members.

**5.2 Action point - CE to communicate updated list to the group, TA to update website.**

#### **6 Social Events**

6.1 Run to Saltaire – **Action point GR to organised for last weekend in Oct (Sun 26<sup>th</sup>).**

6.2 Kit swap – GR in process of finding a venue. Will combine with leaders' evening.

6.3 Christmas party – TA updated: Paul Sawyer now in contact with Chris Impett who has offered several venues; looking at Waterlane boathouse. PS asked for potential dates: committee

decided aim for Sat 13<sup>th</sup> Dec to avoid work party clashes on Fridays.

- 6.4 Pub quiz – ES to organise for later in the year. Suggested upstairs in library pub.
- 6.5 Speed-dating like event – TA to have a think about this event. **Action point: GR to leave on actions list.**

## **7 Volunteering**

- 7.1 Decathlon run day 13th July – **Action point - GR to cancel event due to low numbers**
- 7.2 Vale of York volunteering – 7<sup>th</sup> sept. **Action point - GR to lead on recruiting volunteers.**
- 7.3 Run for All volunteering:
  - 7.3.1 Designated volunteer lead for the club – All – TA happy to have the system of doing volunteering as and when it comes up.
  - 7.3.2 Leeds 10k volunteering – RFA fine with the club not providing volunteers for this event.

## **8 HPH 20th Year celebrations**

- 8.1 Form a sub-committee of members – **Action point: GR to put on next committee agenda.**

## **9 Club Standards – Grace Roberts**

- 9.1 Club standards review in progress. GR to share each document with wider committee once each is reviewed to sign off.

## **10 Relays**

- 10.1 Club track marathon relay – TA created event, yet to post & promote – will do so in future. **Action point – TA to promote event, GR to organise fun/games to entertain non-runners.**
- 10.2 Billy Bland – The club would like to thank all involved in the Billy Bland relay: the runners, organisers and drivers/supporters. A fantastic effort in challenging conditions.
- 10.3 Golden Acre –many teams entered. It was noted that the club may struggle for leaders this week. GR suggested in future years organising a ‘new to leading’ session on this day to encourage new leaders. **Action point for next year – GR do a new to leading event on same evening.**
- 10.4 Leeds Country Way:
  - 10.4.1 Currently have 2 teams entered. TA reported some issues with dropouts but is managing this (ongoing).
  - 10.4.2 **Action point – ED to routinely check bank account to see if anyone has paid in.**
  - 10.4.3 EW suggested letting runners organise their own transport, and to report to TA / EW if any issues arise. **Action point - EW to post to group & tag people in.**
- 10.5 Danefield – 2 teams of HPH were out at the Danefield relays – congrats to those running - good to see participation in local events.

10.6 Post Hill & Washburn – several teams entered (self-organised).

## **11 Welfare**

11.1 CE confirmed no welfare issues have arisen since last meeting.

11.2 GR confirmed the website had been updated to clarify who has access to welfare email.

11.3 Update on new welfare officers training progress:

11.3.1 BC completed training and DBS came through.

11.3.2 BC raised that the club website doesn't make it clear what welfare is – TA stated that there is information on policies and comms page.

**11.3.3 Action point - BC to do social media post to introduce new welfare officers and re-introduce the purpose of club's welfare.**

**11.3.4 SH to add welfare email to the newsletter template.**

11.3.5 BC queried who should be 'lead' welfare officer – all discussed and agreed lead doesn't always have to take the lead on each welfare issue, and can act as a team. **Action point - CE to update EA portal for who is 'lead' welfare officer.**

**11.4 Action point - TA to set up chat with welfare officers & GR to discuss changes to welfare policy as part of club standard review.**

11.5 ES raised whether welfare officers were aware of previous welfare instances, GR highlighted the 'lessons learnt' log that is used for all club matters (would have to be anonymised). **Action point – welfare officers to start own lessons learnt log with anonymised issues and how they were resolved.**

## **12 Finance - ED**

12.1 Update to bank mandate – no further news at present. ED in contact with KK who will chase HSBC. (TA pointed out that previous iterations have taken ~6 months ) – **Action point ED to keep in contact with KK until this is resolved.**

12.2 Summer Mile (sponsor money in, costs out) – awaiting two invoices (EvenSplits and OTW) to clear. ED reports that the event should break even or be slightly in loss this year (mainly due to trophies being more expensive than previous years). This is in keeping with previous yearly trend of some years' being in profit and the others in deficit. Overall, breaking just about even over the years.

12.3 Google drive costs – renewing end of July/August – **Action point: TA to check, and to communicate with Tri club the associated charges.**

## **13 Membership – Clare Evans**

13.1 CE reported we now have 241 1<sup>st</sup> claim members, which is 10 more than same time last year.

13.2 Public LM ballot has occurred – clubs will be notified by 2<sup>nd</sup> Dec as to how many places each club will get (GR to check EA portal). **Action point - CE to promote sending in rejection emails**

**to be included in club ballot. GR to put on future months' agenda**

#### **14 Communications – Sam Hadfield**

14.1 SH confirmed the new round-up template is now in use, with positive feedback from members.

14.2 Triathlon Mailchimp:

14.2.1 Tri club contact the club as they want to start a monthly newsletter – SH in comms with Tri club (Eliza T-F).

14.2.2 Potential GDPR concerns if the Tri club have access to the club's Mailchimp account. TA suggested we share knowledge but not account - tri club to set up own account. SH to communicate committee's view to the Tri club,

14.3 Social media plan:

14.3.1 SH to let committee know going forward what the main focuses will be, S

14.3.2 H to ask for help from committee: want to post more often on socials, and need to have structure behind the scenes to enable this. E.g. creating a proper image library. SH to communicate a follow up date on this. **Action point: all to think about assisting SH in this job.**

14.3.3 SH to discuss summer mile comms with JS – good comms and assets that could be used.

#### **15 Sessions and Coaching – Honor Baldry**

15.1 HB reported there is now a Google document for session plans that links to Spond. Cat Maquire has made a 5k plan going up till August to provide clear structure to Thurs sessions.

15.2 Intro for new runners on Tuesday feedback – TA reported this seems appreciated by new runners but isn't necessarily needed (as there aren't many questions) but good to welcome people. **Action point: All committee to do this if TA isn't present.**

15.3 Leaders' evening (see point 6.2).

#### **16 Any Other Business – All**

16.1 ES highlighted needing to update the website for the Chevin date on the fell champs, and a typo on year 2026. **Action point: TA to update website.**

16.2 Sustainability club role – TA in conversation with Sam Townsend. ST happy to review without any particular time or remit - any input is greatly appreciated by the club.

16.3 Paria running club –EW reported there was meant to be one this weekend and it clashed with Eccup 10 so no leaders were available this month.

16.4 parkrun day – **Action point - TA to post details & promote to club.**

16.5 Ilkley parkrun (currently in Oct in champs) – TA reported nothing yet is confirmed with this new event, but this is moving forward. Need to ensure the event is on for all weekends in Oct

to include in the champs – will make final decision at next meeting. GR suggested bonus points for volunteering in first month of the event.

- 16.6 EW reported to all that they are doing an internship in London for 3 months from September, so may be less available for club events.

## **17 Future Meetings – Grace Roberts**

- 17.1 Traditionally no meeting in summer – Aim for 24<sup>th</sup> Aug. **Action point - GR to poll group to check availability.**